

 <div style="text-align: center;"> Financial Assistance Award DENALI COMMISSION 510 L Street, Suite 410 Anchorage, Alaska 99501 (907) 271-1414 (phone) (907) 271-1415 (fax) www.denali.gov </div>		Award Number	01487-00		
		Award Title	Upgrade of the DCRA Community Database Online		
		Performance Period	December 1, 2015 through June 30, 2017		
Authority 112 Stat 1854	CFDA Number 90.100	Recipient Organization & Address State of Alaska, DCCED 550 W 7th Ave Ste 1770 Division of Community & Regional Affairs			
Denali Commission Finance Officer Certification		Phone: 907-465-2500 Recipient DUNS # 809387467 TIN # 926001185			
Cost Share Distribution Table					
Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000	\$40,000.00		\$0.00		\$40,000.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
Total	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00
This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.					
Signature of Authorized Official - Denali Commission Electronically Signed		Typed Name and Title Mr. Joel Neimeyer Federal Co-Chair		Date 05/02/2016	

AWARD ATTACHMENTS

State of Alaska, DCCED

01487-00

1. FAA 1487
2. Attachment A

27 November 2015

**Financial Assistance Award Terms and Conditions
Between the Denali Commission and
the Alaska Department of Commerce, Community, and Economic Development
For Upgrade of the DCRA Community Database Online
Award No. 01487**

1. Project Summary

- a. Scope of Work: This award will assist the Alaska Division of Community and Regional Affairs (DCRA) with an upgrade of its “Community Database Online”. This update will include information on bulk fuel storage facilities in rural Alaska communities.
- b. Deliverables: A queryable database to include bulk storage information hosted by DCRA.
- c. Budget: The Commission is making \$40,000 available for the project via this Financial Assistance Award (FAA). This amount includes all direct and indirect costs. All Commission funding is intended to be used for the scope of work identified in this FAA only. Any funds remaining after the full scope of work has been completed shall be returned to the Denali Commission.
- d. Delivery Method: DCRA will perform some work with in-house resources and utilize subcontractors for the remainder as necessary.
- e. Performance Period The Period of Performance for this FAA is December 1, 2015 through June 30, 2017. In accordance with 2 CFR 200.309 Recipients can only incur obligations or costs against this FAA during the Period of Performance, unless specifically authorized in the Special Provisions (Section 14 of this document). If a project cannot be completed within the approved Period of Performance, an extension request must be made in accordance with the Commission’s *Recipient Guidelines and Requirements* (RGR) document dated July 2015, available at www.denali.gov.

More detailed information on scope, deliverables, budget, funding, project delivery method and/or management plan, and schedule is included in attachment A dated 25 November 2015.

2. Project Reporting and Commission Site Visits

Progress reports and a close-out report are required under this FAA. Progress Reports shall be submitted at the frequency stipulated in the Special Provisions. The Closeout Report shall be completed within 90-days of the end of the Period of Performance. All reports must be submitted using the Denali Commission’s on-line Project Database System, available at www.denali.gov/dcpdb.

Commission staff or agents of the Commission may make visits to the project site and/or home office to monitor progress during and/or after the Period of Performance. The Recipient shall coordinate and make information available as necessary to facilitate any such site visits.

Refer to the *Recipient Guidelines and Requirements* document for further information related to reports and site visits.

3. Payments

Payments under this FAA will be made in accordance with 2 CFR 200.305 by electronic transfer in response to a Standard Form 270 (SF-270) "Request for Advance or Reimbursement", submitted by the Recipient. If Pre-award Costs and/or Advance Payments are authorized under this FAA, the Special Provisions will indicate so. Requests for reimbursements may be made as needed. Refer to the *Recipient Guidelines and Requirements* document for further information about submitting SF-270's.

4. Modifications

In accordance with 2 CFR 200.308, the Recipient shall report deviations in project scope, budget, delivery method, management plan, schedule, or changed site conditions to the Program Manager. The Recipient shall also submit written requests to the Program Manager for the replacement of Key Staff identified in the Special Provisions. Refer to the *Recipient Guidelines and Requirements* document for further information about modifying a Financial Assistance Award.

5. Financial Management, Record Keeping, Internal Controls, and Audits

The Recipient must have financial management and record keeping systems that are consistent with 2 CFR 200.302. If the Recipient is a State organization it must expend and account for FAA funds in accordance with applicable State laws and procedures for expending and accounting for the State's own funds.

The Recipient must establish and maintain effective internal controls with respect to this FAA that are consistent with 2 CFR 200.303.

In accordance with 2 CFR 200.501, Recipients that expend \$750,000 or more of federal funds in a year shall have a single or program-specific audit conducted for that year.

Refer to the *Recipient Guidelines and Requirements* document for further information about financial management, record keeping, internal controls and audits.

6. Direct and Indirect Costs

All direct costs must be allowable and reasonable. Indirect costs must be allocable based on accepted accounting policies and practices. Indirect costs must be specifically included as a line item or identified with appropriate notes in the approved FAA budget.

Refer to 2 CFR 200 Subpart E (Cost Principles) and the *Recipient Guidelines and Requirements* document for further information on direct and indirect costs.

7. Sub-Awards and Contracts

All sub-awards and contracts issued by the Recipient under this FAA must comply with 2 CFR 200.331 and Appendix II to 2 CFR 200. Refer to the *Recipient Guidelines and Requirements* document for further information on this subject.

8. Acknowledgement of Support

The Recipient shall display a sign that acknowledges the Government's support for construction project(s) supported in whole or in part with Denali Commission funds. The Recipient shall include the Denali Commission as a financial contributor and project/program partner in all media correspondence related to all project(s) supported by the Denali Commission. Refer to the *Recipient Guidelines and Requirements* document for further information on this subject.

9. Real and Personal Property

In accordance with 2 CFR 200.311, 313, and 316 the Denali Commission may require the Recipient to execute a security interest or other public notice of record to indicate that real or personal property acquired or improved, in whole or in part, with Federal funds is subject to a Federal interest. Any such requirements under this FAA, including post project reporting in accordance with 2 CFR 200.329, will be stipulated in the Special Provisions.

10. Conflict of Interest

In accordance with 2 CFR 200.112, the Recipient must disclose in writing any potential conflicts of interest to the Commission. In addition, 2 CFR 200.318 requires that Recipients maintain written standards of conduct covering conflicts of interest and governing the performance of their employees engaged in the selection, award, and administration of contracts. Refer to the *Recipient Guidelines and Requirements* document for further information on this subject.

11. Denali Commission Policies

Recipients may be required to comply with certain published Denali Commission policies. Any such requirements under this FAA will be stipulated in the Special Provisions. Refer to the *Recipient Guidelines and Requirements* document for further information on individual policies.

12. Laws and Regulations

Recipients are required to comply with all applicable Federal laws and regulations. General categories of potentially applicable laws and regulations are summarized below. Refer to the *Recipient Guidelines and Requirements* document for further information on specific laws and regulations that may apply.

- a. Debarment and Suspension
- b. Whistle-blower Protection
- c. Non-Discrimination
- d. Lobbying and Propaganda
- e. Environmental
- f. Drug-Free Workplace
- g. Travel
- h. Human Rights
- i. Animal Welfare
- j. Executive Compensation

13. Other Provisions

- a. The United States expressly disclaims any and all responsibility or liability to the Recipient or sub-recipients for the actions of the Recipient or sub-recipients resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this FAA, including sub-awards, contracts, or sub-contracts issued in connection with this FAA.
- b. To the maximum extent practicable, considering applicable laws, the Recipient shall accomplish the project contemplated by this FAA using local Alaska firms and labor.
- c. All terms and conditions contained in this FAA apply to any sub-recipient under this FAA.
- d. Failure to comply with the provisions of this FAA or maintain satisfactory performance may result in additional FAA conditions pursuant to 2 CFR 207. This includes but is not limited to: temporarily withholding of payments pending the correction of the deficiency; disallowance of project costs; wholly or partially suspending or terminating the FAA. In addition, failure to comply with the provisions of this FAA may also have a negative impact on the Recipient's eligibility for future Federal awards.

14. Special Provisions

Progress Reports: Shall be submitted on a biannual basis. The first reporting period is January 1, 2016 to June 30, 2016, and every six months thereafter in accordance with the Commission's *Recipient Guidelines and Requirements*.

Key Staff: Manjula Boyina, DCRA

15. Program Manager, Financial Manager & Other Contact Information

Denali Commission	State of Alaska Department of Commerce, Community, and Economic Development
Jodi Fondy Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3011 Fax: 907-271-1415 E-mail: JFondy@denali.gov	Manjula Boyina Project Manager 550 W. 7 th Ave, Ste 1640 Anchorage, AK 99501 Phone: 907-269-7959 Fax: 907-269-4563 Email: manjula.boyina@alaska.gov
Nicole Woicikowfski Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-1179 Fax: 907-271-1415 E-mail: nwoicikowfski@denali.gov	Mary Manning DCCED Finance Officer 333 Willoughby 9 th Flr Juneau, AK 99801 Phone: 907-465-5445 Fax: 907- 465-2563 Email: mary.manning@alaska.gov

**Financial Assistance Award Terms and Conditions - Attachment A
Between the Denali Commission and
Alaska Department of Commerce, Community, and Economic Development
For DCRA Community Database Online Upgrade**

- a. Scope of Work: This will assist the Alaska Division of Community and Regional Affairs (DCRA) with an overhaul of its “Community Database Online” into a new, comprehensive, and reporting-centric database, which is to include information on the existence and status of bulk fuel storage facilities in rural Alaska communities, among other data. The database shall be able to incorporate information from databases maintained by other agencies, so as to maximize the amount of information available and the reporting that can be done.

The bulk fuel specific information to be tracked includes the following broad topics:

- the status of bulk fuel upgrades and need in each community;
- a catalogue of tank farms with information on condition, management, and operation;
- dedicated renewal and replacement savings accounts for farms;
- upgrade projects undertaken by the Commission and others;
- abandoned tank farms across the state; and,
- reports on agency visits to communities along with any notes related to bulk fuel storage.

This grant’s scope does not extend to the collection of new data, but rather the compilation of existing data. The data sources will be determined by Denali Commission and DCRA and will include, but are not limited to, the Alaska Energy Data Gateway, the Denali Commission’s Project Database, and the State of Alaska DEC WEAR reports released in 2015.

- b. Deliverables: Upon completion of this project, DCRA will have developed a queryable database, housed on the DCRA website, with information about bulk fuel storage infrastructure in rural Alaska communities.

A final report will be submitted via the Denali Commission Project Database detailing the entire project and outcomes.

- c. Budget: The Commission is making \$40,000 available for the project via this Financial Assistance Award (FAA). This amount includes all direct and indirect costs.

At the present time, DCRA has not yet secured all necessary funding for the database upgrade. DCRA will work with other agencies and interested parties to find sufficient funding to complete the project.

DCRA will not expend any Commission funding until a specific plan for the database upgrade has been developed by DCRA and approved by Commission staff.

	BUDGET		
line	Item	Amount	Notes
1	Data Design	\$18,000	Per DCRA-provided Database Systems Analysis: A Proposed Approach, April 2015
2	Data Creation	\$52,000	
3	Supporting Systems Implementation	\$120,000	
4	Operation/Maintenance Process	\$54,000	
5	CDBG & eGrants	\$62,000	
6	Indirect Costs	\$0	The scope of this grant does not cover any indirect costs.
7	Totals		\$306,000

8	FUNDING		
9	Item	Amount	Notes
10	Commission	\$40,000	This Award
11	DCCED	\$120,000	In-hand
12	Shortfall	\$146,000	
13	Totals		\$306,000

- d. Delivery Method: DCRA will perform some work with in-house force account resources and utilize subcontractors for the remainder as necessary.

Over the course of the development of the database, DCRA will involve Commission staff in the design process. DCRA will also work with Commission staff to collect and input the existing relevant data.

The Commission funding combined with DCRA's own contribution will cover the costs of creating the structure of the database and incorporate the bulk fuel-centric data.

- e. Schedule: DCRA has already started moving forward on this project, and will continue that process using the Commission's funds. The Period of Performance for this FAA is December 1, 2015 through June 30, 2017.